

GOVERNMENT OF SAINT LUCIA
COMMUNITY LIAISON OFFICER
REQUEST FOR EXPRESSIONS OF INTEREST

The Government of St. Lucia (GOSL) has applied for financing from the Caribbean Development Bank (CDB) towards the cost of the Dennery North Water Supply Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOSL and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or any import of goods, if such payment or import to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than WASCO shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

GOSL through its Executing Agency, the Water and Sewerage Company Inc. (WASCO) now wishes to procure a Community Liaison Officer (CLO) to ensure that community engagement requirements are adhered to during the construction phase of the Caribbean Development Bank financed projects implemented by the Water and Sewerage Company Inc. (WASCO). The CLO will report to Head, Project Management Unit (HPMU).

His/her duties will include, but will not be limited to:

- (a) identifying the range of stakeholders that will be impacted by project construction and operational issues;
- (b) establishing and inventory of stakeholders (institutional and civil society) that are currently implementing related community outreach programmes to discuss areas of coordination for maximum benefit of beneficiaries;
- (c) providing a forum for discussing community concerns and gender-sensitive strategies for mitigating them;
- (d) Providing advice on local community issues;
- (e) overseeing project grievance management process;
- (f) spearheading the implementation of the gender-sensitive and socially-inclusive Communications and Awareness Plan. This will include managing the procurement of media to support the plan;
- (g) acting as a sounding board on matters referred to WASCO by the contractors regarding the impacts of project implementation on community relations;
- (h) developing and agreeing procedures with HPMU to support the smooth operation of the CLO's duties and responsibilities; and
- (i) reporting publicly on the above activities;

Prospective candidates must be civil engineers with a minimum of the following qualifications:

- (a) A Graduate Degree or commensurate qualifications in the Social Sciences or a relevant field with a minimum of five years' experience in the coordination, management and/or implementation of community development or social marketing projects.

- (b) A keen understanding of community development in Small Island Developing States and experience in addressing gender issues in development projects would be an asset.
- (c) A familiarity with Saint Lucian rural and semi urban community customs and traditions and a working knowledge of the local kweyol language would be an asset.

The qualifications and experience of any person subsequently assigned to the position of CLO shall be acceptable to CDB.

The duration of the assignment is expected to be twelve months in the first instance.

WASCO now invites interested eligible individual consultants to submit Expressions of Interest for this Consultancy.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience and local and regional experience on similar assignments. The Expressions of Interest must include a detailed curricula vitae and all information must be submitted in English. Further information may be obtained from the first address below between 08:00 and 16:30 hours Monday to Friday.

Four (4) hard copies of the Expressions of Interest must be received at the second address below no later than **12:00 hours on March 5th 2018** and one hard copy must be sent simultaneously to CDB at the third address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked **“Expression of Interest – Community Liaison Officer”**.

Following the assessment, the most technically capable and appropriately experienced applicants will be invited to interview for the post and, if successful, to then negotiate a contract to provide the consultancy services.

WASCO reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Addresses:

1.

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2.

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