

PART III

To be completed in cases where the duty on which the officer travelled necessitated his remaining away from his station for part of a night, and where he has incurred expenses during the period for subsistence. (See s. 6 (3) of Ord. (1916) (Rev.) as contained in Ordinance No. 16 of 1929).

Particulars of expenses incurred for subsistence —

.....  
.....

Amount claimed .....

(Sub Vouchers should be attached when possible).

I hereby certify that I have actually incurred and paid the sums specified above for subsistence during the period in question.

Signature of Officer.....

Date .....

PART IV

To be completed in cases where re-imbusement is claimed in respect of expenses not covered by the allowances paid to the officer.

Particulars of Claim —

.....  
.....

Amount claimed .....

(Sub Vouchers should be attached when possible).

I hereby certify that the above charges have been actually incurred and paid by me solely on the above mentioned service.

Signature.....

Date .....

PART V

Official Approval.

The following claims are submitted for approval.

Under Part II \$.....

Under Part III \$.....

Under Part IV \$.....

Total \$.....

Financial Authority ..... Unexpended balance on E is \$ after payment of this claim.

.....Head of Department.

Date .....

Approved.

.....Administrator.

Received this .....day of..... 20 .....in payment of the above mentioned claim the sum of .....

.....Signature of Officer.