

PART III

To be completed in cases where the duty on which the officer travelled necessitated his remaining away from his station for part of a night, and where he has incurred expenses during the period for subsistence. (See s. 6 (3) of Ord. (1916) (Rev.) as contained in Ordinance No. 16 of 1929).

Particulars of expenses incurred for subsistence —

.....
.....

Amount claimed

(Sub Vouchers should be attached when possible).

I hereby certify that I have actually incurred and paid the sums specified above for subsistence during the period in question.

Signature of Officer.....

Date

PART IV

To be completed in cases where re-imbusement is claimed in respect of expenses not covered by the allowances paid to the officer.

Particulars of Claim —

.....
.....

Amount claimed

(Sub Vouchers should be attached when possible).

I hereby certify that the above charges have been actually incurred and paid by me solely on the above mentioned service.

Signature.....

Date

PART V

Official Approval.

The following claims are submitted for approval.

Under Part II \$.....

Under Part III \$.....

Under Part IV \$.....

Total \$.....

Financial Authority Unexpended balance on E is \$ after payment of this claim.

.....Head of Department.

Date

Approved.

.....Administrator.

Received thisday of..... 20in payment of the above mentioned claim the sum of

.....Signature of Officer.